

	 भारत सरकार/GOV.T.OF INDIA सहायक आयुक्त का कार्यालय/OFFICE OF THE ASSISTANT COMMISSIONER केन्द्रीय बस्तु एवं सेवा कर/CENTRAL GOODS & SERVICE TAX सिलीगुड़ी प्रमंडल/SILIGURI DIVISION ३५, सरत बोस मार्ग, हाकिमपारा/35, SARAT BOSE ROAD, HAKIMPARA सिलीगुड़ी,दार्जिलिंग-७३५००१/SILIGURI,DARJEELING-734001 Phone No. 0353-2520904, Fax No. 0353-2520966, e-mail-slg_div@rediffmail.com
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TENDER NOTICE

1. Sealed Tenders are invited from Original Equipment Manufacturers/Authorized Vendors/ Dealers/ Suppliers of High Speed Scanner machine for supply and installation of the same in the Office of the Assistant Commissioner of Central Goods and Service tax, Siliguri Division, 35 Sarat Bose Road, Siliguri-734001.
2. Interested parties may submit their bids for supply of the above items as per the configuration as mentioned below in
3. the Tender Notice. As per the Two bid system, each bid must have a 'Technical bid' and a 'Financial bid'.

Technical specification for the supply, Installation of the following items:

Serial No.	Description of the items	Quantity required	Technical Specification	
01	High Speed Scanner	01	1.Scanner Type	Sheet Fed
			2.Scan resolution	Optical upto 600 dpi
			3.Scan file format	JPG, TIFF, MTIFF, PDF, TXT, UNICODE TXT, RTF, HTML, XPS
			4.Scan Size	A4, Legal
			5.Scan Speed	Two Sided document upto 30 ppm & 80 ipm in B&W & grayscale; Upto 20ppm & 70 ipm in colour
			6.Document feeding method	Automatic
			7.Connectivity	2 Hi speed USB
			8.Body Colour	Black/ Gray
			9.Brand	Cannon

4. The bids may be tendered/submitted in a sealed cover to-

The Assistant Commissioner
Central Goods & Service Tax
Siliguri Division, 35 Sarat Bose Road,
Siliguri
5. The submission of Tender starts on 15.01.18 and should be submitted by 04.02.2018. Bid opening date is 05.02.18. at the above mentioned address.

TERMS & CONDITIONS

1. Bids must be as per the specification and with the versions specified in above table. Bids for items of any lower than specified will be summarily rejected.
2. The prices quoted shall be inclusive of all the taxes of Government /Local Authorities etc, as applicable to the Government Department. No payment over and above the prices quoted in the Tender shall be made by the Department in respect of any such levies brought to the notice at a later date.
3. The supplier should be registered with the concerned tax department and should submit a copy of the Registration certificate.
4. The bids should be valid for at least 3 months. The delivery period must be 4 days from the date of issue of purchase order. This office retains the right to summarily reject the quotation/order, if the specified goods are not delivered within the stipulated delivery period.
5. The price should include supply and installation at the said premises and warranty would commence from the date of commissioning.
6. Details of Local "After Sales Service Facility" including Name, Address, and Contact No. etc should also be mentioned in the quotations.
7. The bids should be signed by the authorized person and his full name Designation, Contact Number viz., Telephone/ Mobile Number should be indicated below his/her signature.
8. Quantity of the items is subject to increase or decrease at the discretion of this office without assigning any reason.
9. All Tenders are required to be securely sealed and sent to the Assistant Commissioner, Central Goods & Service Tax, Siliguri Division, 35 Sarat Bose Road, Siliguri 734001
10. The Sealed tender bids should reach this office not later than 04-02-18. It is also required to clearly mention on top of the cover "TENDER FOR SUPPLY OF HIGHSPEED SCANNER FOR DIGITIZATION"
11. The authority reserves the right to accept or to reject any of the Tender/bids without assigning any reason.
12. Payment against Bill/invoice shall be released through e-payment only after supply/installation and observance of satisfactory performance of the Items.

(डा. संदीप बेनीवाल/ Dr. Sandeep Beniwal)

सहायक आयुक्त **Assistant Commissioner**

सिलिगुरी बस्तु एवं सेवा कर प्रमंडल **Siliguri GST Division**

सिलिगुरी **Siliguri**

C.No II(39)1/Misc/Swachh Bharat/CGST/Slg/Div/2017/329

Date:12-01-2018

Copy forwarded for information and necessary action

1. **Computer Cell, CGST Siliguri Commissionerate for uploading in website**
2. **Notice Board.**

(डा. संदीप बेनीवाल/ Dr. Sandeep Beniwal)

सहायक आयुक्त **Assistant Commissioner**

सिलिगुरी बस्तु एवं सेवा कर प्रमंडल **Siliguri GST Division**

सिलिगुरी **Siliguri**