

OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS
(PREVENTIVE) NEW CUSTOMS HOUSE, NEW DELHI-37

C.No. II-39/Cus Prev/SAP/08/2017

Dated: .01.2018

Tender Notice

Sealed bids are invited from experienced Civil/Electrical contractors for the following work under the Swachhata Action Plan in the school Campus of the Amar Shaheed Major Sehwat/ Sarvodaya Kanya Vidyalaya, Mahipalpur, New Delhi.

- i) Renovation of Toilets (Five (5) Eastern Mode and One toilet (1) Western Mode for handicapped unisex) including arrangement of water supply into the toilets;
- ii) Installation work of RO system for drinking water (water cooler platform).

The work is estimated to cost **Rs. 4 Lakhs (Rupees Four Lakhs)**

The time allowed for carrying out the work will be **fifteen days from the date of start** from the first date of handing over of the site.

Earnest Money of **Rs.8,000/-(Eight Lakhs)** to be paid in the form of **Bankers Cheque/ Demand Draft/ Fixed Deposit Receipt** (Drawn in favour of the Administrative Officer, Customs Preventive Commissionerate New Delhi of any Scheduled Bank.

Tender processing fees-**Rs. 500/-** can be paid in the form of Banker's cheque/Demand Draft drawn in favour Administrative Officer, Customs Preventive Commissionerate New Delhi.

Tender processing fees & EMD document shall be placed in single sealed envelope superscripted as (Cover1-Tender processing fees & EMD) with name of work and due date of opening of the tender mentioned thereon.

Both the envelopes shall be placed in another envelope mentioning Name of work, date & time of opening of tenders and to be submitted in the office of The Pr. Commissioner, Customs Preventive Commissionerate New Delhi on or before **12.00 hrs of 07.02.2018**.

Bid Documents submitted by intending bidders shall be opened only of those bidders, whose Earnest Money deposit, tender processing fees and other documents placed in the envelop are found in order.

The bid submitted shall become invalid and cost of bid & Tender processing fee shall not be refunded if:-

- i) The bidder is found ineligible.
- ii) The bidder does not submit all the documents (including G.S.T. registration/ Sales Tax registration) as stipulated in the bid documents.

Intending bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they any require and in general shall themselves obtain all necessary information as to risk, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent upon any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all material, tools & plants, water, electricity access, facilities for workers and all other service required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by bidder implies that he has read notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local condition and rates at which stores, tools and plant, etc. will be issued to him by the university and local conditions and other factors having a bearing on the execution of the work. Cost of site visit shall be borne by the bidder.

The bid for the works shall remain open for acceptance for a period of three (03) days from the date of opening of financial bids. If any bidder withdraws his bid before the said period or issues letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the Pr. Commissioner, Customs Preventive Commissionerate New Delhi, without prejudice to any other right or remedy, be at liberty to forfeit of the earnest money as aforesaid. Further the bidders shall not be allowed to participate in the re-bidding process of the work. **Final bill of whole work shall be finalised by Customs Preventive Commissionerate.**

Terms and conditions of the tender are enclosed as **Annexure-I**.

Interested bidders should submit their bids in a sealed cover super scribing "Bid for Renovation of toilets at Amar Shaheed Major Sehrawat/ Sarvodaya Kanya Vidyalaya, Mahipalpur, New Delhi unser SAP" and addressed to the Assistant Commissioner, Customs Preventive Commissionerate which would be submitted to the **Administrative Officer** of the above mentioned address. For any query or clarification bidders may contact **Administrative Officer (Admin)** at Room No. 254 of the above mentioned address.

The bids should reach this office on or before **12.00 Hrs on 07.02.2018**. Bids received after due date shall be rejected.

The technical bids will be opened on **07.02.2018 at 14.00 Hrs** in the room of Additional Commissioner (P&V) of the above address.

The financial bids will be opened on **07.02.2018 at 15.00 Hrs** in the room of Additional Commissioner (P&V) of the above address.

Tender details with scope of work are available at the following websites: www.cbec.gov.in

Additional Commissioner (P & V)

Annexure-I
Terms and Conditions

I) General Terms and Conditions:

- 1) The bidder should be reputed/ established Civil/Electrical contractor and should have experience of minimum 5 years in the field.
- 2) The bidder should be registered with the jurisdictional GST Office and any other registrations required as per the existing Laws relating to his business.
- 3) The bidder should have adequate experience in carrying out Civil/electrical work in commercial building. The bidder should have undertaken Civil/Electrical works in Government organizations and should enclose proof for having executed such works along with the technical bid & of having filed Income Tax return for last three (03) years.
- 4) The bidder should provide all details along with copies of the relevant documents as listed at Annexure II of this tender document.

Amendment of Tendering documents

- i) Before the deadline for submission of Tenders, the Customs Preventive Commissionerate New Delhi may modify the Tendering documents by issuing addenda.
- ii) Any addendum thus issued shall be part of the Tendering documents and shall be uploaded on website www.cbec.gov.in
- iii) To give prospective Bidders reasonable time in which to take an addendum into account in preparing their Tenders, the owner may extend necessary the deadline for submission of Tenders.

II) TECHINICAL REQUIREMENTS/ CONDITIONS:

- 1) The interested bidders may submit their bid in two parts: a) The Technical bid and b) The Financial Bid. The Technical Bid should cover all the technical specifications of the Civil/Electrical work they will be undertaking for construction of the toilets and water supply along with construction of platform for water cooler in the ASMS/SKV Mahipalpur New Delhi, with the relevant drawings. All the necessary documents as required in the General Terms and Conditions should be enclosed to their Technical bid.
- 2) The Financial Bid should cover the pricing of the project indicating the tax factor separately. The pricing should include all material and labour charges which should be shown separately in the bid. Rates will be quoted in figures and words and in the event of any difference in the two rates, the rates quoted in words will prevail.
- 3) The Technical bid will be opened first and the Financial bids of only those who have qualified in the Technical Bids will be opened.
- 4) The bidder should indicate the time frame in which he would complete the project along with the technical bid which should be accepted by the competent authority of Customs Preventive Commissionerate New Delhi. In the event he fails to do so in the stipulated time, the Pr. Commissioner of Customs Preventive Commissionerate New Delhi, reserves the right to impose a penalty of 2% of the contract amount on the bidder.

- 5) Payments will be made to the bidder in full only on successful completion of the project and on due certification of the proper authority/ the Pr. Commissioner, Customs Preventive Commissionerate, New Delhi for monitoring the project. Pr. Commissioner, Customs Preventive Commissionerate, New Delhi, shall be at liberty to withhold any payments in full or in part for any default in supply or installation of the product.
- 6) The period of guarantee / warranty offered by the bidder for the work done should be clearly indicated in the Technical Bid and the bidder should undertake to rectify any defects noticed by Customs Preventive Commissionerate, New Delhi during that period at no extra cost.
- 7) The Pr. Commissioner of Customs Preventive Commissionerate, New Delhi reserves the right to award the contract in full or in part without assigning any reasons.
- 8) If any disagreement or dispute arising between the vendor and the Government under or in connection with the terms & conditions, they shall make every effort to resolve amicably by direct informal negotiation, even then, if any disagreement or dispute arising between them shall be settled under the Court of Law within its jurisdiction at New Delhi. The resultant contract will be interpreted under Indian Laws.
- 9) The Pr. Commissioner of Customs Preventive Commissionerate, New Delhi reserves the right to reject any tender without assigning any reasons thereof.

Additional Commissioner (P & V)

Annexure-III
(Scope of work)

- 1) The bidder should renovate/construct i) Six toilets (One toilet for handicapped unisex) ii) two urinals iii) Four basin iv) two water tanks and v) platform for water cooler with drainages system at the ground floor of the Amar Shaheed Major Sehrawat/ Sarvodaya Kanya Vidyalaya, Mahipalpur, New Delhi. The toilets and its entrance should be covered with a front wall, in such a manner that the toilets are not directly visible from front facing.
- 2) The proposed toilet should be constructed by the bidder using a good quality / seasoned bricks and completed with plastering using cement of a reputed brand (i.e. ACC, Ambuja, Ultra Tech, birla, JK Cement)
- 3) The bidder will provide wall tiles and floor tiles in the constructed toilets that are of a good quality and should use material of good quality in laying them.
- 4) The bidder should repair the existing toilet doors, wherever required along with all good quality hardware.
- 5) The bidder should complete all the plumbing works required in the toilets and also provide the washbasin, Indian type i.e. with flush tank, Health faucet and the taps having high durability. The plumbing materials / items provided should be of a reputed brand (i.e. Hindware, Parryware or its equivalent)
- 6) The bidder should complete all the electrical works required in the toilets including lights. The electrical materials / items provided should be a reputed brand (i.e. Polycab, Anchor, Orpat, Wipro, Havells etc.)
- 7) The bidder should undertake painting of the walls of the toilets using paint of a reputed brand (i.e. Asian, Berger, Nerolac etc.). the bidder should ensure that the walls are even before undertaking the painting)
- 8) A sample of the materials to be provided should be shown to the Administrative Officer (Admin), of Customs Preventive Commissionerate, New Delhi of the project before the work is executed. The colour of the paint to be used will be decided in consultation with the Administrative Officer (Admin), Customs Preventive Commissionerate, New Delhi.
- 9) Total cost of bid (inclusive of labour charges) to be submitted by Bidder in financial bid.**
- 10) Any other technical requirements beyond the scope of the above referred specifications may be brought to the notice of Administrative Officer (Admin), of Customs Preventive Commissionerate, New Delhi at the time of opening of bid and competent authority of Customs Preventive Commissionerate, New Delhi reserves the right to accept or reject the same.

Additional Commissioner (P & V)

Proforma for Technical bid

ANNEXURE -II

SI No.	Details	
01	Name of the Organization/Company/Firm	
02	Telephone No. of the Organizaiton/ Company/ Firm	
03	Contact person with Mobile No.	
04	PAN No. of the Firm	
05	GST registration No.	
06	Any other information considered necessary.	

FORM 'A'

Financial Bid

1. Financial analysis-Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last three years duly certified by the Chartered Account, as submitted by the applicant to the Income Tax Department.

Years

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- i) Gross Annual Turnover on construction works
- ii) Profit/Loss

2. Financial arrangement for carrying out the proposed work.