



Center of Excellence

National Academy of Customs, Indirect Taxes & Narcotics

3rd Floor, Tower 3&4, NBCC Plaza, Sector 5, Pushp Vihar, Saket, New Delhi – 110 017
Ph : 011-29563644 ; Fax : 011-29563902 ; e-mail : coe-cbec@gov.in

F. NO: IX-Admn/NACIN/COE/9/5/2017/

Date: 06.02.2018

Tender Notice for hiring of Vehicle

This office requires **one A/C Car (Maruti Ciaz/ Honda City/ Hyundai Verna or like) to be used up-to 30-31 days (350 Hours) subject to maximum of 2500 KMs per month** and **one non A/C Car (Maruti Dzire/ Tata Indigo or like) to be used up-to 20-25 days (300 Hours) subject to maximum of 2000 KMs per month** on hiring for a period of twelve months on monthly hiring basis as per terms & conditions appended below.

2. Interested parties are requested to forward their sealed quotations to the undersigned, at **National Academy of Customs Indirect Taxes & Narcotics, Centre of Excellence, 3rd Floor, Tower 3&4, NBCC Plaza, Pushp Vihar, Sector 5, Saket, New Delhi by 16.02.2018 up-to 1200 hrs.** The sealed quotations will be opened on 16.02.2018 at 1500 hrs in aforesaid office in presence of undersigned and the parties or their authorized representatives who wish to be present at the time of opening of the quotations. The bidders should make their vehicle available for inspection soon after the bids are opened.

3. The Additional Director General, NACIN, (COE), New Delhi reserves the right to accept or reject any or all tendered quotation without assigning any reason.

(Anil Ramteke)
Additional Director

Terms & Conditions

- (a) The contract of hiring of vehicle will be initially for a period of twelve months w. e. f 1st March 2018.
- (b) They will provide dedicated vehicle, in good condition, and of model not earlier than 2016 with a dedicated driver, well behaved and with driving experience of not less than 3 years. The Photocopy of registration certificate of the vehicle and photocopy of driving license of the driver duly attested by them should be submitted along with acceptance of terms & conditions.
- (c) The Reading of mileage and duty time will be counted from reporting point to relieving point.
- (d) They will maintain record of journeys in log book type system, which will be verified by the officer-in-charge. The unutilized mileage of a month would be carried forward and adjusted in next month bill.
- (e) They will provide an alternative vehicle in case of any sort of break-down of the regular vehicle.
- (f) In case of not reporting for duty due to breakdown or any other reasons, a penalty of Rs. 500 per day of non-reporting shall be payable. In addition, an amount of Rs. 1500/- per day shall be deducted from the monthly bill.
- (g) In the event of unsatisfactory performance either of the vehicle or of the driver and/or non-compliance with any of the terms and conditions specified, the contract shall be liable to termination without assigning any reason whatsoever.
- (h) The bill of a month shall be submitted in the 1st week of the following month duly certified by the officer-in-charge.