



केन्द्रीय कर का आयुक्तालय
OFFICE OF THE COMMISSIONER
OF CENTRAL TAX
HYDERABAD - II AUDIT
COMMISSIONERATE: हैदराबाद - II

लेखापरीक्षा आयुक्तालय

11-5-423/1/A:: सीताराम प्रसाद टावर:: रेड हिलस:: हैदराबाद - 4
11-5-423/1/A: SITARAM PRASAD TOWERS: RED HILLS: HYDERABAD - 4

सी. क्र. C.No.I/7/02/2018-Admn.

दिनांक Date : 23.01.2018

TENDER NOTICE FOR SUPPLY OF FURNITURE ITEMS TO CIRCLE - V OF
HYDERABAD - II AUDIT COMMISSIONERATE AT NIZAMABAD

Sealed quotations are hereby invited from registered firms/companies/authorized dealers engaged in business of furniture items to supply and fitting of the following items to the Office of the Assistant Commissioner, Circle - V, Hyderabad II Audit Commissionerate situated at H. No: 6-2-129, Kanteshwar Road, Subhash Nagar, Nizamabad, Telangana - 503002, as detailed below :

Sl.No.	Description of the item required	Quantity
1	Executive wooden table with veneer finish along with side runner and movable pedestal (size 1800*900*760 mm)	1
2	Metal table with three draws on both sides (size 1800*900*760 mm)	5
3	Metal table with three draws (size 1200*600*760 mm)	9
4	Wooden computer table with provision for Computer, printer and UPS (size 900*450*750 mm)	11
5	Executive high back chair with fully Leatherite upholstered, Gas lift height adjustment, Foam cushioned and leatherite upholstered PP armrests, Centre Tilt Mechanism and Chrome Base.	1
6	High back chair with height adjustment and chrome base	5
7	S-type chairs with full foam cushion	21
8	S-type chairs with leather cushion	4
9	Tubular S-type chairs with arms	14
10	Wooden book shelf with two glass doors including locking facility	1
11	3-seater steel chairs with holes on back and bottom	4

2. Interested agencies/ firms may drop their bids enclosed in a sealed cover in the tender box placed at Administration section, 1st floor, O/o the Commissioner of Central Tax, Hyderabad II Audit Commissionerate, Sitaram Prasad Towers, 11-5-423/1/A, Red Hills, Hyderabad-500 004 on all working days between 10.00 Hrs to 18.00 Hrs or by speed post or courier addressed to "The Commissioner, O/o the Commissioner of Central Tax, Hyderabad II Audit Commissionerate, Sitaram Prasad Towers, 11-5-423/1/A, Red Hills, Hyderabad-500 004". Submission of bids should be as per two bid system i.e., Technical and Financial bid separately in two different sealed envelopes. These envelopes shall be super scribed "Financial Bid" and "Technical Bid" and put inside a bigger sealed envelope which shall be super scribed with the words, "TENDER NOTICE FOR SUPPLY OF FURNITURE" on the top of the sealed cover. The terms and conditions are as pr the tender document placed in the official websites of <https://eprocure.gov.in/epublish/app> and <http://www.cbec.gov.in/htdocs-cbec/tender/tenders-idx>.

3. **The last date for submission of bids is 07.02.2018 on or before 14.00 Hrs.** The Technical Bids will be opened on **08.02.2018 at 16.00 Hrs.** in the presence of duly authorized representatives of the interested firms/agencies. The financial bids of technically qualified bids will be opened on the same day.

4. Commissioner of Hyderabad II Audit Commissionerate, Hyderabad reserves the right to obtain clarification/ additional information from the bidders. The financial bids will only be opened if all the terms and conditions of technical bid are fulfilled.

5. Commissioner of Hyderabad II Audit Commissionerate, Hyderabad reserves the right to accept or reject any or all the offers without assigning any reasons.

6. Tenders not submitted in proper form or in due time will be rejected.

7. A tender may be rejected while scrutiny of technical bids in case there is unsatisfactory past performance in the execution of an earlier contract.

8. MSMEs are encouraged to participate in the tenders as per the Government of India orders and notifications up to date.

TERMS AND CONDITIONS

1. The specifications of the furniture should be as mentioned below:

Sl.No.	Description of the item required	Quantity
1	Executive wooden table with veneer finish along with side	1

	runner and movable pedestal (size 1800*900*760 mm)	
2	Metal table with three draws on both sides (size 1800*900*760 mm)	5
3	Metal table with three draws (size 1200*600*760 mm)	9
4	Wooden computer table with provision for Computer, printer and UPS (size 900*450*750 mm)	11
5	Executive high back chair with fully Leatherite upholstered, Gas lift height adjustment, Foam cushioned and leatherite upholstered PP armrests, Centre Tilt Mechanism and Chrome Base.	1
6	High back chair with height adjustment and chrome base	5
7	S-type chairs with full foam cushion	21
8	S-type chairs with leather cushion	4
9	Tubular S-type chairs with arms	14
10	Wooden book shelf with two glass doors including locking facility	1
11	3-seater steel chairs with holes on back and bottom	4

2. Priority will be given to **Local supplier** as the above furniture is required urgently.
3. The tenders/rates quoted should be inclusive of all taxes, levies and other charges, if applicable.
4. The supply and fixing of the furniture, so approved by the Department should be completed **within 02 days from the date of issue of work/purchase order** keeping in view of the urgency of requirement of the above said items. Failing to delivery and installation within 02 days from the date of issue of work/purchase order means work/purchase order will be null and void and no further communication will be entertained in this regard.
5. Specialized, interested firms/agencies having experience in the field of sale furniture to Government organizations may submit the details of such supply separately in their tender applications.

Sd/-
(B D S KUMAR)
Asst. Commissioner (ADMIN)

Copy to

1. Supdt (Comp.) for circulation in e - procurement, CBEC etc., websites.
2. The notice boards of all the GST Commissionerates in Hyderabad.

3. guard file

TECHNICAL BID (QUALIFYING BID DOCUMENT)

1. Name of the Registered Firm/Agency :
2. Address of the Firm/Company :
3. Contact Details (Tel. No., Fax, Email) :
4. Status of ownership :
(Proprietary/Partnership/Company)
5. Contact Person (s) with Mobile No. :
7. License No. obtained from
Concerned Authorities (enclose photocopy) :
8. Goods and Services Tax no (enclose photocopy) :

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/We will be blacklisted and will not have any dealing with the Department in future. I / We convey our unconditional acceptance to the terms and conditions as mentioned in the tender document.

(Signature of Authorized Signatory with date)

FINANCIAL BID DOCUMENT

1. Name of the Registered Firm/Company
(enclose copy of registration) :

2. Address of the Firm/Company
: (with Tel. No., Fax No., and Email)

Sl. No.	Description of the item	Unit rate in ₹	Quantity	Total in ₹

Total: in figures and in words

Goods and Services Tax: in figures and in words

Transportation charges if any: in figures and in words

Grand total: in figures and in words

(The table above is indicative. The Firm/Agency may add more columns and rows to the table to make additions to cover all statutory liabilities.)

Note: All the charges should be inclusive of fitting charges.

DECLARATION

I / We hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/We shall be blacklisted and will not have any dealing with the Department in future. It is further submitted that the areas specified in the Tender verified and found correct. We shall not raise dispute in the areas specified.

Signature of Authorized Signatory with date