



सत्यमेव जयते

**Directorate General Of Safeguards
Customs & Central Excise
2nd Floor, Bhai Vir Singh Sahitya Sadan
Bhai Vir Singh Marg, Gole Market,
New Delhi - 110 001
Telephone no:- 23741544-45**

F. No. A-19011/17/2018/290-92

Date: 22/01/2018

Tender Notice

This Directorate General, having its office in New Delhi, hereby invites quotations from Firms/Organizations for comprehensive maintenance of the following Air Conditioners including their remotes and stabilizers as detailed below:-

List of Air Conditioners and Stabilizers covered under AMC

S.NO	Make & Model	Period	Quantity
1.	Voltas 7.5 Ton Ductable Air Conditioners	1 YEAR	2
2.	Voltas Slim Line 3.0 Ton Split AC (with stabilizer)	1 YEAR	1
3.	Voltas 2.0 ton (1) HW Split AC(with stabilizer)	1 YEAR	3
4.	Voltas Window type AC(1.5 TON) (with stabilizer)	1 YEAR	2
5.	Voltas Regular 1.5 Ton HW Split AC (with stabilizer)	1 YEAR	2
6.	Voltas Window type AC(1.0 TON) (with stabilizer)	1 YEAR	1
7.	Voltas Cassette AC(2.0 Ton) with stabilizer	1 YEAR	2

2) Eligibility:-

The Bidders must meet the following requirements:

1. They should have an experience of at least five years in installation and maintenance of Air Conditioners.
2. They should have experience of similar work in other reputed organizations.
3. They should have a well-equipped workshop for maintenance of Air Conditioners
4. They should have adequate number of qualified and experienced technicians for the required job.
5. They should ensure that the air conditioners are in working condition and in case of breakdown, the same should be attended to on priority, preferable within 24 hours.
6. They should plan and conduct periodic preventive maintenance of the Air Conditioners.

7. They should mention a list of items/parts which are covered/not covered under AMC. They should also indicate the cost of chargeable parts etc.

3) The Bidders are requested to submit their quotations in a sealed cover super-scribed "Tender for Annual Maintenance Contract for Air-Conditioners etc." to the undersigned latest by 2.00 P.M of **12.02.2018**. The Bids shall be submitted in two parts: Technical Bid and Commercial Bid. In the Technical Bid, the Bidder will submit documents to indicate their technical competence for carrying out the maintenance work. It should contain details of their technical support system, skilled manpower and expertise to rectify faults efficiently. Copies of documents in support of their fulfilling the criteria of suitability indicated at '1' to '7' above shall be enclosed. Original copies may be produced for verification at the time of opening of the Bid or later, on being requested. The Tender Earnest money of Rs. 10000/- by way of a demand draft drawn in favour of the Pay & Account Officer, DGPMCCE, New Delhi should be submitted in this office. The commercial Bid shall indicate the charges quoted for maintenance with all the relevant terms and conditions. The Bidders may inspect the site and the equipment on any working day between 11.00 A.M and 4.00 P.M. They may contact Shri Prem Pal Singh, Administrative Officer (D.D.O), for this purpose.

4) If the work and performance of service provider will be found satisfactory, the Department may consider extension of the service for one more year on the same terms and conditions.

5) The following general conditions are applicable:-

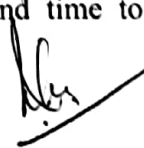
- 1) GST Registration No. and PAN/TAN No. must be quoted.
- 2) Payment shall be made on quarterly basis subject to satisfactory service.
- 3) Rates quoted shall remain firm till the completion of the work and should be inclusive of all kind of taxes, duties etc.
- 4) The Director General of Safeguards reserves the right to reject any or all the tenders without assigning any reasons whatsoever
- 5) The jurisdiction in case of disputes shall be the Courts of Delhi/New Delhi.

6) Submission of quotations:-

The interested parties are requested to submit their quotation in a sealed cover to the undersigned latest by 2.00 P.M of **12.02.2018**. Sealed cover should bear the name of the Bidder with address & telephone numbers and should be addressed to the Assistant Commissioner (H.O.O.), Directorate General of Safeguards, 2nd floor, Bhai Veer Singh Sahitya Sadan, Gole Market, New Delhi-110001.

7) The sealed Bids will be opened by the Tender Committee in the Conference Hall of this Office on **12.02.2018** at 4.00 P.M.. The Bidders are requested to be present at the time of opening of the Bids at the aforesaid date and time to witness the proceedings.

Copy to:
Notice Board
Office website
CBEC website


(Krishna Mohan)
Assistant Commissioner (H.O.O)