



भारत सरकार

GOVERNMENT OF INDIA

सीमा शुल्क आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOM (AIRPORT & ADMN.)

सीमा शुल्क सदनकोलकाता,

15/1, STRAND ROAD, CUSTOM HOUSE, KOLKATA-700001

E-mail- scp.sch.kol@gmail.com /Tel. No.- 033-2230-4629

F.No.- S39-47/2013 P (SCH)

Date- 01.02.2018

TENDER NOTICE NO. 01/2018 (SCH)

1. Sealed quotations are hereby invited from reputed Parties/Firms for Annual Maintenance Contract of Fax machines of different Make/Model [32 nos.(thirty two nos.)] installed at different sections/deptt./units of Custom House (15/1, Strand Road, Kolkata-700001), Mini Custom House, Haldia-721607, Netaji Subhash Dock, Khidderpore-700023, NSCBI Airport & Air Cargo Complex, NSCBI Airport, Kolkata-700052 as per detail attached herewith (as Annexure- 'A')
2. The rate should be inclusive of all accessories and spare parts required to be replaced during AMC period except consumables. Parts should be clearly defined which are covered under AMC or not. The rate should be quoted machine-wise per month basis.
3. The rate should be inclusive of all taxes and levies (including GST).
4. The vendor should have work experience of at least 05 years in repairing and maintaining of Fax machines. The experience certificate should be submitted along with quotation. The vendor should have VAT/SALE TAX/GST registration.
5. Servicing/Repairing of Fax machines once in a month is mandatory. Besides regular service, as and when calls will be made, repair work must be undertaken within 2 hours. If calls is not attended within 2 hours of call made, penalty shall be invoked at a rate of deduction of one day payment for every 4 hours downtime.
6. The maintenance of machine shall be taken on "as is where is" basis.
7. Payment shall be made quarterly, i.e. after ending of every quarter and on submission of bill along with service report for the period duly signed by in-charges of respective unit where machine is installed.
8. The quotation should be addressed to the Assistant Commissioner of Customs (SCH), Custom House, Kolkata-700 001.