

Government of India.
Ministry of Finance
Department of Revenue,
Central Board of Excise & Customs.

OFFICE OF THE ADDL. COMMISSIONER OF CUSTOMS (PREVENTIVE),
MARINE & PREVENTIVE WING, MUMBAI.

Add: 2nd Flr, EVEREST HOUSE, 100, MARINE DRIVE, MUMBAI - 400 002.

F.No. I/Adm(1)85/HQ/2010 PT.I

Mumbai, the January, 2018

TENDER NOTICE

Sub: Sealed tenders / quotations are invited from interested parties to provide Annual Maintenance Contract for Pest Control service in the office premises of M&P wing, Mumbai and Departmental Vessels of M&P wing, Mumbai as detailed below:

| Sr.No. | Office Premise | Located at | App. Area in sq. Feet |
|--------|------------------------------|---|--|
| 1. | Everest House, Marine Lines | 2 nd & 3 rd flr | 9557 sq.ft. |
| 2. | Bandra Circle office, Bandra | Bandra(W), M-50 | 1000 sq.ft. |
| 3. | Ghadiyal Godi | P.D'Mello Rd., Masjid, M-9 | 1176 sq.ft. |
| 4. | Prosecution Section | 4 th flr., Transport House, Masjid, M-9 | 600 sq.ft. |
| 5. | CWC Godown | M.S. Jetha Bldg., Reay Rd., M-33 | 13755 sq.ft. |
| 6. | Manori Port office | Malad(W), M-95 | 1552 sq.ft. |
| 7. | Versova office | Versova Port, Ferry Rd., Madh Jetty, M-61 | 679 sq.ft. |
| 8. | Appeal & Review | Meher Bldg., Dadi Seth Lane, Chowpatty, M-7 | 441 sq.ft. |
| 9 | S&D Godown | New Custom House, Ballard Pier, Mumbai | 350 sq. ft. |
| 10. | Five Departmental Vessels | Stationed at 8 Indra Dock, Blue gate of Mumbai Port Trust | 1.Length 20 mtrs, Breadth 6 mtrs & Height 9.5 mtrs (Two vessels) 2.Length 13 mtrs, Breadth 3.77 mtrs & Height 4.42 mtrs (Two vessels) 3.Length 9 mtrs, Breadth 2.25 mtrs & Height 2.27 mtrs (One vessel) |

A) The nature of work and terms and conditions for Pest control services are as follows:

1. The interested parties may inspect the site of work on any day during working hours and satisfy themselves of the conditions before submitting the tenders.
2. The rates quoted should be inclusive of all taxes, levies and other charges, if any. The rates should be mentioned in figures as well as in words.
3. The job for Pest Control shall include the following:
 - i. **General Pest Control** which means eradication of Cockroaches, Mosquitoes, Rats, Flies, Lizards, Termites, etc. through preferably **Odorless**

- ii. **Treatment** using permitted insecticides/pesticides as per prevailing norms, rules etc. of concerned authorities. The pest control should cover all the places like spraying under the tables, chairs, almirahs, on and around the pile of files, on wooden furniture, toilets, hidden spaces etc. of the office premises and Departmental vessels and should leave no space unattended.
 - iii. **Bedbugs:** Some of the sections are infected severely with bedbugs, appropriate treatment to completely eradicate the bedbugs has to be done.
 - iv. **Rat control:** The Rodent controlling/trapping method should be suitably used.
 - v. Agencies must ensure that the pest control once done shall remain effective upto next pest control service, failing which it shall have to be done again without any cost.
 - vi. The pesticides, insecticides etc. For pest/rodent control, should not have adverse impact on human health. Insecticides/pesticides/chemicals used for controlling the pests should be of public health grade.
 - vii. The general frequency of the pest control treatment/serviced shall be once a month. Duty list should be maintained and certified by Supdt. Hqrs. in charge.
 - viii. In case of complaints, the same will have to be attended within 48 hrs of lodging the complaint.
4. The bidders should have adequate experience in such services to Govt./Semi govt./Reputed companies etc.
 5. Payment terms: No advance payment will be made. The payment will be made after receipt of the monthly bills duly verified/certified by Supdt.(Hqrs) for doing the Pest control in the month on date and usual processing thereof.
 6. This office reserves the right to cancel the contract anytime during the tenure of the contract without assigning any reasons, if the services provided by the contractor is found to be unsatisfactory.

B) SUBMISSION OF BIDS

1. Your bid/quotation in a sealed envelope should be addressed to the Office of the Additional Commissioner of Customs (Preventive), Marine & Preventive Wing, Mumbai situated on the 2nd floor, 3rd Floor Everest House, 100, Marine Drive, Mumbai - 400 002 and must reach this office on or before **23rd January, 2018 at 15.00** hrs either by Registered Post/Speed Post/Courier/Personally.
2. Your bid / quotation must reach the undersigned at Mumbai on or before the said due date otherwise it is liable to be rejected. The envelopes should be submitted in a single sealed cover duly addressed and super scribed with **“QUOTATIONS FOR PEST CONTROL SERVICES”** on top. Tenders received after the due date and stipulated date and time due to any reason whatsoever including postal delays shall not be considered.
3. The bid should be quoted both in figures and in words and Tax ., if any, shall be borne and deposited by the vendor itself to the concerned department, this office, i.e. Marine & Preventive Wing, Customs (Preventive), Mumbai, will not take any responsibility to either pay or deposit the same.
4. There is no prescribed format for the bid / quotation. Vendors may use their own formats, provided all the required parameters are included therein.

5. Any overwriting or erasing in the figures shall not be considered for acceptance of the rate offered by the renderer / bidder.
6. Each page of the tender document should be signed by the bidder.
Incomplete and unsigned quotations are liable to be rejected.
7. Marine & Preventive Wing, Customs (Preventive), Mumbai reserves the right to accept or reject any / all of the quotations without assigning any reasons whatsoever.
8. Bids received later than the stipulated date i.e **23.01.2018** till **15.00 pm** will not be considered under any circumstances.
9. The Tender / Bids will be opened on **24.01.2018 at 12.30 Hrs.** in the office of Deputy/Asstt. Commissioner of Customs (P), M&P Wing, 2nd Floor, Everest House, Mumbai – 400 002. The bidder should be remain present well in time. if not, the committee will proceed for opening the quotation.

Yours faithfully,

Asstt. Commissioner of Cus(P)
M&P Wing, Mumbai

Copy to:- Department Website

