

F.No.609/24/2016-DBK (A)  
Government of India  
Ministry of Finance, Department of Revenue  
Central Board of Excise & Customs  
Drawback Division  
\*\*\*\*\*

Jeevandeep Building, 4<sup>th</sup> floor,  
New Delhi, dated 1<sup>st</sup> April, 2016

To: Export Promotion Councils/ Commodity Boards/ Trade and Industry Associations, as per list attached

Copy to: Principal Commissioners/ Commissioners of Central Excise (All)

**Subject - Request for provision of data by Export Promotion Councils/ Commodity Boards/ Trade and Industry Associations for the purposes of the exercise for All Industry Rates (AIR) of Duty Drawback for the year 2016- reg.**

In connection with the above cited subject, the EPCs/Trade and Industry Associations are requested to provide cost and consumption data for the period January-March 2016 w.r.t. the inputs/input services which are used in the manufacture of the export products in the specified Proforma, in 4 parts - I(A) & I(B), II, III, IV. The consumption of input materials/services and incidence of duties, which is filled in the Part I as being against the export of a particular product, must invariably relate to it. Part II requires information on the actual cost, including the break-up, incurred for making the export product and the sales realization on such export product. Part III relates to the incidence of service tax paid at input stage. Part IV requires details of captive power used for manufacturing the export product.

2. While providing the above data, due care should be taken on the aspects that-

(a) Data provided is representative and complete for the period January-March, 2016. While submitting data in respect of a particular manufactured export item of a manufacturer, the details of any/all input(s)/service(s) used in the manufacture of all types/styles of that particular export item should also be indicated.

(b) Data submitted should pertain to at least five units for each export product. The units should be selected from amongst the small, medium as well as large manufacturer exporters.

(c) Data should be of and should pertain to manufacturers/ manufacturer exporters, and it should be certified by the manufacturer and its Chartered Accountant/ Cost Accountant.

(d) The data is to be supported by relevant documents such as Bills of Entry, Shipping Bills, invoices etc.

(e) The data should pertain to only those manufacturers/units which are ready to have their records and production processes subjected to inspection by the Customs and Central Excise Department for the purposes of verifying correctness.

3. Please ensure that the data of the relevant manufacturers/units that you use is also submitted to the Asst/Dy Commissioner of Central Excise having jurisdiction over the respective manufacturer/unit. It is expected that the Principal Commissioner/ Commissioner of Central Excise shall, within 7 days of receipt of this data by the jurisdictional AC/DC, have the data conveyed to Drawback Division duly verified along with comments as necessary.

4. It is requested that EPCs/ Commodity Boards/ Trade and Industry Associations may make above information reach Drawback Division by 15<sup>th</sup> May, 2016. The information must be presented in the prescribed Proforma only. Suggestions for rationalization of entries in the existing AIR Drawback Schedule, along with justification, may also be conveyed.

Yours sincerely

-sd/  
(Rajiv Talwar)  
Joint Secretary to the Govt. of India  
Tel: 23341079

Encl: Proforma in 4 parts

**PROFORMA - I (A)**

Data pertaining to : **January – March, 2016**

Name of C. Ex. Division and Commissionerate : \_\_\_\_\_

Name of the Manufacturer whose goods are exported : \_\_\_\_\_

Name of items produced and exported : \_\_\_\_\_

| Inputs | Unit (UQC) | Quantity of domestic inputs used during Jan. – Mar, 2016 in UQC | Value of domestic inputs (excluding excise duty) used during Jan. – Mar, 2016 | Average domestic price of Inputs (Col. 4 / Col. 3) | Total Excise duties paid on the inputs used during Jan. – Mar, 2016 | Quantity of Imported inputs used during Jan. – Mar, 2016 in UQC | Total CIF Value of imported inputs used during Jan. – Mar, 2016 | Average import price of Inputs (Col. 8 / Col. 7) | Total Customs duties paid on the inputs used during Jan. – Mar, 2016 |
|--------|------------|---|---|--|---|---|---|--|--|
| 1      | 2          | 3   | 4   | 5  | 6   | 7   | 8   | 9  | 10   |
|        |            |   |   |  |   |   |   |  |  |
|        |            |   |   |  |   |   |   |  |  |
|        |            |   |   |  |   |   |   |  |  |
|        |            |   |   |  |   |   |   |  |  |

| Name of goods produced / Exported | Unit (UQC) | Quantity of goods sold in domestic market during Jan. – Mar, 2016 in UQC | Value of goods (excluding Excise Duty) sold in domestic market during Jan. – Mar, 2016 | Average domestic sale price (Col. 14 / Col. 13) | Quantity of goods exported during Jan. – Mar, 2016 in UQC | Total FOB value of goods exported during Jan. – Mar, 2016 | Average FOB value (Col. 17 / Col. 16) |
|-----------------------------------|------------|--|--|---|---|---|---------------------------------------|
| 11                                | 12         | 13   | 14   | 15  | 16  | 17  | 18                                    |
|                                   |            |  |  |   |   |   |                                       |
|                                   |            |  |  |   |   |   |                                       |

- Note:**
1. Customs duties to include Basic Customs Duty, Additional Duties of Customs and Cess.
  2. To be completed by the **individual manufacturer whose goods are exported**.
  3. Data should be submitted taking into account all types / models / styles / qualities of the export product.
  4. Value and duty to be in Rupees.

**PROFORMA I (B)**

(To be completed by the Export Promotion Councils)

Data pertaining to : **January – March, 2016**

Name of product exported :..... (To be filled separately for each export product)

| Principal material Inputs* that went into manufacturing of the final product mentioned above | Unit (UQC) | Total Quantity of Import in UQC | Total Quantity of domestic production in UQC | Rate of import duty (limited to Basic Customs Duty, Additional duties of Customs, Cess) | Rate of excise duty |
|--|------------|---------------------------------|--|---|---------------------|
| 1  | 2          | 3                               | 4  | 5   | 6                   |
|  |            |                                 |  |   |                     |
|  |            |                                 |  |   |                     |
|  |            |                                 |  |   |                     |
|  |            |                                 |  |   |                     |
|  |            |                                 |  |   |                     |

**Note:** \* It should not include common utilities/ consumables like electricity, fuel etc.

**PROFORMA – II**

(To be submitted export product-wise for each Manufacturer whose data forms part of the representative data)

**SUMMARY COST SHEET IN RS. PER UNIT OUTPUT**

**Period : January- March, 2016**

Manufacturer's name:

Name of export product:

(1) Materials cost:

| S.No. | Name of Material | Material Cost (in Rs.) |
|-------|------------------|------------------------|
|       |                  |                        |
|       |                  |                        |
|       |                  |                        |
|       | Total            |                        |

- (2) Expenses incurred in fuel, electricity, coal, coke etc. (in Rs.) .....
- (3) Salaries, wages & other overhead expenses (allocated/apportioned as is the costing practice adopted by the unit for MIS, inventory valuation etc.) (in Rs.).....
- (4) Total cost of sales (as estimated as per the costing practice adopted by the unit for MIS, inventory valuation etc.) (in Rs.).....
- (5) Domestic sale price (in Rs.) .....
- (6) FOB realization (in Rs.) .....

**PROFORMA – III**

(To be submitted for each Manufacturer whose data forms part of the representative data)

**SERVICE TAX PAID ON INPUT SERVICES**

Name of the manufacturer concerned :

Names of the products manufactured and exported :

1. Domestic sales of above named products during Oct 2015 to March, 2016 : Rs.....
2. Export sales of above named products during Oct 2015 to March, 2016 : Rs.....
3. Total sales (total of 1+2) : Rs.....
4. Details of names of Input Services used in relation to manufacture of above named products during Oct. 2015 to March, 2016 and Service Tax paid thereon:

| Sr. No. | Names of Services | Service Tax Paid (Rs.) |
|---------|-------------------|------------------------|
| 1       |                   |                        |
| 2       |                   |                        |
| etc     |                   |                        |
|         |                   |                        |
|         | Total             |                        |



## **Sl. No. Export Promotion Councils**

- 1 Apparel Export Promotion Council (AEPC) - Gurgaon
- 2 All India Cycle Manufacturers' Export Promotion Council - New Delhi
- 3 Basic Chemicals, Pharmaceuticals & Cosmetics Export Promotion Council (CHEMEXCIL) - Mumbai
- 4 Carpet Export Promotion Council (CEPC) - New Delhi
- 5 Chemicals and Allied Products Export Promotion Council (CAPEXIL) - Kolkata
- 6 Cashew Export Promotion Council - Kerala
- 7 Cotton Textiles Export Promotion Council (TEXPROCIL) - Mumbai
- 8 Council for Leather Exports (CLE) - Chennai
- 9 Engineering Export Promotion Council (EEPC) - New Delhi
- 10 Electronics and Computer Software Export Promotion Council - New Delhi
- 11 Export Promotion Council for Handicraft (EPCH) - New Delhi
- 12 Gem & Jewellery Export Promotion Council - Mumbai
- 13 Handloom Export Promotion Council (HEPC) - Chennai
- 14 Indian Silk Export Promotion Council - Mumbai
- 15 Indian Oilseeds and Produce Export Promotion Association (IOPEA) - Mumbai
- 16 Plastic Export Promotion Council - Mumbai
- 17 Pharmaceutical Export Promotion Council - Hyderabad
- 18 Project Export Promotion Council - New Delhi
- 19 Powerloom Development and Export Promotion Council (PDEXCIL) - Mumbai
- 20 Shellac and Forest Products Export Promotion Council - Kolkata
- 21 Sports Goods Export Promotion Council - New Delhi
- 22 Synthetic & Rayon Textile Export Promotion Council (SRTEPC) - Mumbai
- 23 Wool Industry Export Promotion Council - Mumbai

## **Commodity Board**

- 24 Agricultural & Processed Food Products Export Development Authority (APEDA) - New Delhi
- 25 Coffee Board - Bangalore
- 26 Coir Board - Kochi
- 27 Jute Manufacturer Development Council - Kolkata
- 28 Marine Product Export Development Authority (MPEDA) - Kochi
- 29 Rubber Board - Kochi
- 30 Spice Board - Kerala
- 31 Tea Board - Kolkata

## **Trade / Industry Association**

- 32 All India Agarbathi Manufacturers Association - Bangalore
- 33 All India Confederation of Small & Micro Industries Association - New Delhi
- 34 All India Cycle Manufacturers' Association - New Delhi
- 35 All India Stainless Steel Industries Association - Mumbai
- 36 Association of Synthetic Fibre Industry - Mumbai
- 37 Automotive Component Manufacturers Association of India - New Delhi
- 38 Builders Hardware Exporters Association - Aligarh
- 39 Confederation of Footwear Industry - New Delhi
- 40 Confederation of Indian Textile Industry - New Delhi
- 41 Delhi Exporters Association - New Delhi
- 42 Dyestuffs Manufacturers' Association of India - Mumbai
- 43 Federation of Indian Coir Exporters' Associations - Kerala

- 44 Federation of Indian Mineral Industries - New Delhi
- 45 Glass Manufacturer and Export Association - New Delhi
- 46 Hand Tools Panel - Jalandhar
- 47 Indian Bicycle Manufacturers Association - Ludhiana
- 48 Indian Council of Ceramic Tiles & Sanitaryware - New Delhi
- 49 Indian Tobacco Association - Guntur
- 50 Jamnagar Chamber of Commerce & Industry (JCCI) - Jamnagar
- 51 Manufacturers Association of Information Technology (MAIT) - New Delhi
- 52 Moradabad Handicraft Exporters Association - Moradabad
- 53 Punjab Stainless Steel Industries Association - New Delhi
- 54 Panipat Exporters Association - Panipat
- 55 Seafood Exporters Association of India - Cochin
- 56 Society of Indian Automobile Manufacturers (SIAM) - New Delhi
- 57 Steel Furnace Association of India - New Delhi
- 58 Steel Wire Manufacturers Association of India - Kolkata
- 59 Tamilnadu Handloom Industry and Trade Association - Chennai
- 60 Tirupur Exporters Association - Tirupur
- 61 Tractor Manufacturers Association (TMA) - New Delhi
- 62 Writing Instruments Manufacturers Organisation - New Delhi

### **Chambers of Commerce**

- 63 ASSOCHAM - New Delhi
- 64 Confederation of Indian Industry (CII) - New Delhi
- 65 Federation of Indian Chambers of Commerce and Industry (FICCI) - Delhi
- 66 Federation of Indian Export Organizations (FIEO) - New Delhi
- 67 PHD Chamber of Commerce & Industry - New Delhi