

**Government of India**  
**Ministry of Finance**  
**Department of Revenue**  
**Central Board of Excise and Customs**  
**WCO Cell, 2nd Floor, Bhai Veer Singh Sahitya Sadan,**  
**Bhai Veer Singh Marg, Gole Market, New Delhi-110001**  
**Tel: +91-11-23741536, Fax: +91-11-23741542**  
**Email:- [indiawco-cbec@nic.in](mailto:indiawco-cbec@nic.in)**

F. No.21000/19/2014-IC (ICD)

Dated: 23<sup>rd</sup> February, 2018  
New Delhi

To,

All Members of Central Board of Excise and Customs  
All Chief Commissioners of Customs and Customs (Preventive)  
All Chief Commissioners of Central Excise / Customs & Central Excise  
All Director Generals  
All Joint Secretaries/Commissioners working in the Board

**Subject: Vacancy of Technical Officer (Grade A3) at WCO Capacity Building  
Directorate-reg.**

Sir/Madam,

The World Customs Organization has invited nominations for the post of two Technical Officers (Grade A3) in the Capacity Building Directorate at the Secretariat of the World Customs Organization (WCO) in Brussels. The last date for sending the application to WCO is **16<sup>th</sup> March, 2018.**

The Qualifications for this post are:

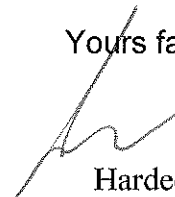
- The candidate must have a university degree or equivalent combination of professional experience, skills and knowledge relevant to the position.
- The candidate should have first-hand knowledge and a minimum of five years' experience in Customs procedures/facilitation matters.
- Applicants must be proficient in drafting and speaking in at least one of the WCO's official languages (English and French) and have a good working knowledge of the other. Knowledge of another language (written and spoken) would be advantageous.
- The candidate must have good analytical, drafting and oral communication skills.
- The candidate must be able to deliver clear and concise presentations in one of the official languages.
- The candidate must have the capacity to deliver training and technical assistance to developing countries.
- The candidate should have a good knowledge of computer applications.
- The candidate must have good interpersonal skills, be prepared to work in a team and have the ability to work successfully in an international environment.

3. Detailed information on the job description, and the conditions of service, is given in **Annex I** and **II** respectively.

4. You are requested to forward nominations with completed application form of willing and suitable officers who fulfill the criteria specified by the WCO along with vigilance clearance from your side. The soft copies of the nominations in pdf format should also be sent by e-mail to [indiaawco-cbec@nic.in](mailto:indiaawco-cbec@nic.in) and copy to [jscus@nic.in](mailto:jscus@nic.in). The nominations should be sent as soon as possible **but not later than 2<sup>nd</sup> March, 2018.**

5. It is requested that the officers may be advised not to send their applications/ Nominations to WCO directly. Further, they should not enter into any correspondence with WCO in this regard.

Yours faithfully,



Hardeep Batra  
Additional Commissioner, WCO Cell

Enclosures:

1. Annex I Job description
2. Annex II Conditions of service
3. Application form