

**OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL GST, DELHI North,
C.R. BUILDING, I.P. ESTATE, NEW DELHI – 110002**

C.No.

17.08.2017

To

All Chief Commissioners / Directors General/ Principal Commissioners/ Principal Additional Directors General/ Commissioners (upto 1988 batch)
/ Additional Directors General (upto 1988 batch)

Sir/Madam,

Sub: 'राजस्व ज्ञान संगम' Annual Conference of Tax Administrators, 2017 – reg.

The Principal Commissionerate of Central GST, Delhi North is entrusted with the responsibility of making arrangements for hosting the **राजस्व ज्ञान संगम, Annual Conference of Tax Administrators, 2017** at New Delhi. This year the conference is being held at Vigyan Bhawan, New Delhi from 1st September to 2nd September 2017 . In order to familiarize you with the arrangements before your arrival, I would like to share the following information;

1. The conference would be inaugurated by the Hon'ble Prime Minister on Friday, 1st September, 2017. Therefore, it is advisable to arrive on 31st of Aug, 2017. The tickets be booked accordingly and a copy of the detailed tour programme may be sent to this Commissionerate by return fax/e-mail at the earliest on email id – 2017rgyan@gmail.com or fax number - 011-23370648, so that necessary logistic arrangements can be made.
2. There will be a help desk arranged at the Airport manned by Customs officials having a list of officers with their arrival details. These officials would give the details of the vehicle, driver for transfer to the hotel/ drop off etc. Dr. Amandeep Singh, Addl. Commissioner (Mobile No. 9971822177) along with his team are the coordinators for arrivals/departure of delegates at the Airport.
3. The accommodation has been blocked/arranged during the conference as per the following details subject to availability.

S.no.	Name of the Hotel	Package Rates	Facilities included in Package
1	The Lalit, Barakhambha Avenue, Connaught Place, New Delhi (Aug 31st , 2017 to Sept 3rd , 2017)	Single Occupancy – INR 8250/- Double Occupancy – INR 8500/-	<ul style="list-style-type: none">• Daily buffet breakfast at 24/7 restaurant located at lobby• Daily one major meal (lunch/dinner) 24/7 restaurant• 2 pieces laundry during the stay.

			<ul style="list-style-type: none"> • Free wifi • Checkin Time – 2 pm • Check out Time – 12 pm • Payment to hotel will be settled directly by the officer concerned
			<ul style="list-style-type: none"> •

4. We are working on tie up with one more hotel and hotels will be allotted batch wise and all the officers pertaining to single batch will be accommodated in same hotel as far as possible. It is recommended that all outstation delegates may avail the accommodation at the above mentioned hotels as it would facilitate their logistic arrangements. The rooms have been blocked in advance on the basis of expected number of delegates and transport cum support staff shall be provided from these two hotels. The delegates can contact the following coordinators for details regarding arrival/departure and stay in hotels – Sh. Amit Gupta, Astt. Commissioner (Mobile no. 9490047144), Sh. Joseph Kouk, Asst Commissioner (Mobile no.9873188897) and Sh. Ashok Kumar, Supdt. (Mobile no. 9811439710).
5. As the inaugural of the conference is by the Hon'ble Prime Minister, there shall be a strict security protocol which will have to be followed. Therefore, it is advisable to follow the following instructions to facilitate the security arrangements:
 - a) The entry in the Vigyan Bhawan shall be only through a serially numbered signed and valid delegate pass issued by this office for each delegate which will be handed to you on arrival. It is mandatory to carry a valid government issued I-card with you at all times.
 - b) Further, all delegates are advised to be seated in the hall at least 45 minutes before commencement of the function after which the entry shall be restricted.
 - c) No bags, briefcase, laptops, eatables, camera and other electronic equipments except a mobile phone shall be allowed in the Vigyan Bhawan premises on 1st September 2017.
6. It may further be noted that the dress code for the conference will be Formals i.e Lounge Suit/Bandhgala/ Full sleeve shirt with Tie/ Waist Coat for gentleman officers and Light coloured Saree/ Salwar Kameez for lady officers.
7. The conference bag containing the conference material and other necessary items will be available in the conference hall for Technical session itself on day one of the event and can be accessed once the technical sessions of the conference begin. Therefore, all the other necessary items and details shall be provided either on arrival or at the place of stay.
8. The schedule of the conference shall be provided to you once the same is finalised and is made available to this office.

9. There shall be a combined dinner of CBEC & CBDT on 1st September, 2017 at Pravasi Bharatiya Kendra ,Dr Rizal Marg, Chanakya Puri, New Delhi.

We hope that you have a pleasant stay during the conference. Officers and staff of this Commissionerate will try to do their best to make the conference a success.

Yours faithfully,

(Himanshu Gupta)
PRINCIPAL COMMISSIONER
GST, DELHI NORTH.

Copy to:

1. The Chairman, CBEC, North Block, New Delhi, for information.
2. All Members, CBEC, North Block, New Delhi, for information.
3. Ms Hemambika R. Priya, Commissioner, Co-ordination, North Block, New Delhi, for information.

PRINCIPAL COMMISSIONER
CENTRAL EXCISE: DELHI-I