

संजीव कुमार, आई ए एस
संयुक्त सचिव (प्रशा.)
SANJIV KUMAR, IAS
Joint Secretary (Admn.)
Tel. No. : 2309 2262



भारत सरकार
Government of India
वित्त मंत्रालय
Ministry of Finance
राजस्व विभाग
Department of Revenue
Central Board of Excise & Customs
North Block, New Delhi-110001

D.O. No.30013/54/2016-Ad.IVA

New Delhi, 2nd February, 2017.

Dear

Kindly refer to Board's letter dated 20.12.2016 and subsequent reminder dated 05.01.2017 (copies enclosed) regarding implementation and monitoring of Bio-metric Attendance System (BAS) of employees to ensure punctuality in field formation in CBEC.

2. The status report of implementation Bio-Metric Attendance System (BAS) is still awaited from all field formation and Directorates. Chairman, CBEC has taken this matter seriously.

3. I shall be grateful if you could look into the matter and send a consolidated report in respect of all field formations at the earliest.

With regards,

Yours sincerely,


(Sanjiv Kumar)

Shri Mahender Singh,
Director General,
Directorate General of Performance Management,
Customs, Central Excise & Service Tax,
5th & 6th Floor, Drum Shape Building, I.P. Bhawan,
I.P. Estate, New Delhi – 110003.

Encl: As above

- Copy to: 1. All Chief Commissioners/Directors General/Commissioners under CBEC. Status report in the matter may be furnished through DGPM/Director (Coord.) by 7th February, 2017.
2. Joint Director (HRM), DGHRD, CBEC, Rajendra Place, New Delhi.
3. Web Master, CBEC for uploading the same on the Website.



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**MOST IMMEDIATE
BY FAX**

No.C.30013/69/2016--Ad.IV
Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise and Customs

HUDCO Vishala Buliding, Bhikaji Cama Place,
New Delhi, dated the 20 December, 2016.

To

All Chief Commissioners/Commissioners under CBEC.
All Directors General under CBEC.

Subject: Implementation and Monitoring of Bio-metric attendance of employees to ensure punctuality in field formations of CBEC.

Sir,

I am directed to say that status of implementation of Biometric Attendance System (BAS) in field formations under CBEC is as follows:

(i)	No. of offices where BAS is implemented	- 6
(ii)	No. of offices where BAS partially implemented	-32
(iii)	No. of offices where BAS is not implemented	-16

2. Chairman, CBEC has desired that implementation of Bio-metric attendance should be ensured in all field formations of CBEC by 31st March, 2017. A copy of analysis of status of implementation of Bio-metric attendance in respect of field formations is enclosed. It is requested that Bio-metric Attendance System should be implemented by 31.03.2017.

3. It is also requested that where BAS has been implemented, controlling offices should analyse the monthly BAS report and take necessary corrective action, including deduction of leave/salary strictly as per existing DoPT's instructions.

4. Status report of implementation and monitoring of BAS be submitted through DGHRD/Director(Coord.) by 3rd Monday of the month.

Yours faithfully,

(Signature)
20/12/2016
(B.Ginkhan Mang)

Under Secretary to the Govt. of India

Encl: As above.

Copy for information to :

1. ADG(HRM), DGHRD, Rajendra Place, New Delhi-110 008.
2. Sh. Sanjeev Kumar Singh, Jt. Director (HRM), DGHRD, CBEC, Rajendra Place, New Delhi - 110008.
3. Commissioner (Coord.), CBEC, New Delhi.
4. Web Master, DG Systems & Data Management, for uploading the letter on CBEC website

Issued through Encl.
28/12/2016
21/12/2016

(Signature)
20/12/2016
(B.Ginkhan Mang)

Under Secretary to the Govt. of India

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REMINDER
IMMEDIATE
By fax

No.C-30013/⁵⁴2016-Ad.IVA
Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise and Customs

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HUDCO Vishala Buliding, Bhikaji Cama Place,
New Delhi, dated the 5th January, 2017.

To
All Chief Commissioners/Commissioners under CBEC,
All Directors General under CBEC.

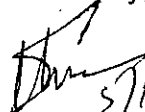
Subject: Implementation and Monitoring of Bio-metric attendance of
employees to ensure punctuality in field formations of CBEC.

Sir,

I am directed to refer to Board's letter of even number dated 20th December, 2016 (copy enclosed) on the subject mentioned above and to request that status report of implementation and monitoring of Bio-metric Attendance System (BAS) may be submitted through DGHRD as per schedule.

2. Since Chairman, CBEC has instructed to ensure implementation of BAS in all field formations, this may be given Top Priority.

Yours faithfully,


5/1/17
(S.D.Bhasor)

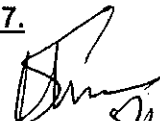
Deputy Secretary to the Govt. of India.

Encl: As above

Copy to : 1. ADG(HRM), DGHRD, Rajendra Place, New Delhi-110 008.

2. Shri Sanjeev Kumar Singh, Joint Director(HRM), DGHRD, CBEC, Rajendra Place, New Delhi-110 008. It is requested that consolidated status in the matter in respect of all field formations may be sent by 6th January, 2017.

3. Webmaster CBEC for uploading in Website.


5/1/17
(S.D.Bhasor)

Deputy Secretary to the Govt. of India.

Letter issued with
Encl: 1 PA
5/1/17