

US. (word)  
F.No.11013/4/2016-Estt (A-III)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

North Block, New Delhi-110 001  
Dated : 20<sup>th</sup> July, 2016

OFFICE MEMORANDUM

**Subject : Clarification of the Definition of "Members of Family" in the context of Rule 4 regarding.**

The undersigned is directed to say that as per rule 4 (1) of CCS (Conduct) Rules, 1964, no Government servant shall use his position or influence directly or indirectly to secure employment for any member of his family in any company or firm. Further, rule 4(3) reads as follows:

"No Government servant shall in the discharge of his official duties deal with any matter or give or sanction any contract to any company or firm or any other person if any member of his family is employed in that company or firm or under that person or if he or any member of his family is interested in such matter or contract in any other manner and the Government servant shall refer every such matter or contract to his official superior and the matter or contract shall thereafter be disposed of according to the instructions of the authority to whom the reference is made."



2. As per rule 2 of the CCS (Conduct) Rules, 1964, the definition of "Members of Family" may differ from that given in the rule 2, sub clause (c) in the context of a rule. For removal of doubts it is clarified that in the context of rule 4(1) and 4(3) "Members of family" in relation to a Government servant include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not.
3. All Ministries/ Departments/Offices are requested to bring the above guidelines to the notice of all Disciplinary Authorities under their control.
4. Hindi Version follows.

  
(Mukesh Chaturvedi)  
Director (E)  
Tel No.23093176

To

All Ministries/ Departments of the Government of India.

229708/2016/word  
28/7/2016

 सत्यमेव जयते	भारत सरकार वित्त मंत्रालय : राजस्व विभाग प्रधान मुख्य आयुक्त का कार्यालय : केंद्रीय उत्पाद शुल्क (दिल्ली) केंद्रीय राजस्व भवन : आई. पी. एस्टेट. : नई दिल्ली-110002 दूरभाष : 011-23708195, 23708196 :: फैक्स : 011-23370593	
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C. No. CCO(DL)Admn/CEX/227/2016/6195

Dated: 10/09/2016

8/9/16

O/o The Commissioner  
 CENTRAL EXCISE  
 DC (P&S) / Sup 2500  
 14 SEP 2016

सेवा मे,

Su  
19.9.16.

Supdt (Vig),

A.O.

The Principal Commissioner of Central Excise, Delhi-I,  
 The Commissioner of Central Excise, Delhi-II/Gurgaon-I/ Gurgaon-II  
 The Commissioner of Central Excise & Service Tax, Faridabad-I/ Faridabad-II/Rohtak/ Sonapat/Panchkula/Audit-I/Audit-II/LTU(Audit)

Customs & Service Tax  
 PANCHKULA (Haryana)


महोदय / महोदया,

**Subject:-** Clarification of the Definition of "Member of Family" in the context of Rule 4 - reg.

Please find enclosed herewith letter F.No.296/11/2016-CX9(Pt.II) dated 02.08.2016 received from OSD (CX-9), CBEC, New Delhi on the subject cited above, for information and necessary action at your end please.

संगलनक : यथोपरि

भवदीय,

  
 19.9.2016  
 (AVINASH PUSHKARNA)

Additional Commissioner of Central Excise  
 CCO, Delhi

File No. 296/11/2016-CX9 (pt.II)  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Excise & Customs  
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RECEIVED  
27 AUG 2016  
B-599

ADG, CCO, CX

New Delhi, dated 2<sup>nd</sup> August, 2016

To,  
All Chief Commissioners/ DGs in CBEC

To cirallah  
12/8/16

Subject:-Clarification of the Definition of "Members of Family" in the context of Rule 4 - reg.

Sir,

As Director  
23/8

I am directed to forward herewith a copy of the O.M No. O-21030/05/2016-Coord. dated 01.08.2016 alongwith enclosures received from Coordination Section the above subject for information and necessary action.

Encl: As above

Sup/Ach

Yours faithfully,

Manish Mohan Govil  
(Manish Mohan Govil)  
OSD (CX-9)  
Tel: 2309 3667

Copy to Webmaster; CBEC

Ms. Medhavi Singh  
Insp  
26/8/16

F.No.O-21030/05/2016-Coord  
Government of India  
Ministry of Finance  
Department of Revenue

O/o Commissioner (Coord)/CBEC  
Dy./File No. 2625/2016  
Date 1-8-16  
FTS No. \_\_\_\_\_

New Delhi, dated 1st Aug,  
July, 2016

OFFICE MEMORANDUM

Subject : Clarification of the Definition of "Members of Family" in the context of Rule 4 regarding.

The undersigned is directed to enclose a copy of DOPT's O.M. No. 11013/4/2016-Estt (A-III) dated 20<sup>th</sup> July, 2016 on the above mentioned subject for information.

Encl: As above

*Narendra Kumar*  
01/08/2016  
(Narendra Kumar)  
Under Secretary(Coord)  
Telefax No. : 23095539

- 1. Chairman(CBDT)
- 2. Chairman(CBEC)
- 3. Director, Enforcement Directorate
- 4. Director, Narcotics Control
- 5. Director, FIU-IND
- 6. D.G., CEIB
- 7. Dir.(HQ), Revenue Headquarters
- 8. Dir.(Admn), Revenue Headquarters

Copy to :

- 1. Commissioner(Coord.), CBDT
- 2. Commissioner(Coord.), CBEC

*[Handwritten signature]*

*[Handwritten initials]*

*M/18*

*SoL(xp9)*

*A B*  
*1/8*

*259/...*  
*Dr. No. 259-8-2016*