

BY SPEED POST

F.No.A.26017/85/2014/Ad.II-A
Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise & Customs

Room No. 274-A, North Block,
New Delhi, the 30th September, 2016.

Subject: Aadhaar Enabled Biometric Attendance System (AEBAS) for organisations of CBEC located in Delhi – Monitoring of the System.

I am hereby enclosing a copy of Cabinet Secretary DO letter No.171/2/5/2014-Cab.III dated 28th July, 2016 on the subject mentioned above, for compliance.

2. Status report in the matter may be sent to the Board, at the earliest.

A. K. Qasim

(A. K. Qasim)
Director

Tel No. 011-23093102

Encl: As above.

Copy to:

1. Directorate of Revenue Intelligence, 'D' Block, I.P. Bhawan, I.P. Estate, New Delhi-110002.
2. Directorate General of Central Excise Intelligence, West Block VIII, Wing No.VI, 2nd Floor, R.K. Puram, New Delhi – 110 066.
3. Directorate General of Inspection Customs and Central Excise, 'D' Block, I.P. Bhawan, I.P. Estate, New Delhi – 110 002.
4. Directorate General of Systems & Data Management, 4th & 5th Floor, Samrat Hotel, Chanakya Puri, New Delhi-110 021.
5. Directorate General of Vigilance Customs and Central Excise, 2nd & 3rd Floor, Hotel Samrat, Kautilya Marg, Chanakya Puri, New Delhi-110 021.
6. Directorate General of Audit Customs and Central Excise, C.R. Building, I.P Estate, New Delhi – 110109.
7. Directorate General of Export Promotion, Hotel Janpath, 1st Floor, Janpath, New Delhi – 110 001.
8. Directorate General of Safeguards Customs and Central Excise, 2nd Floor, Bhai Vir Singh Sahitya Sadan, Bhai Vir Singh Marg, Gole Market, New Delhi – 110 001.
9. Directorate General of Human Resource Development, Customs and Central Excise, C-4, West Wing, Ground Floor, IRCON Building, District Centre Saket, New Delhi-110 017.
10. Directorate General of Human Resource Development (HRM), Customs and Central Excise, 409/8, Deep Shikha Building, Rajendra Place, New Delhi-110008.
11. Directorate of Data Management, Customs and Central Excise, DLF Centre, Greater Kailash-II, New Delhi-110048.
12. Directorate of Logistics, Customs and Central Excise, 'A' Wing, 4th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110511.
13. Directorate of Legal Affairs, Central Board of Excise & Customs, 4th Floor Rajendra Bhawan, 210, Deen Dayal Upadhyay Marg, New Delhi-110002.
14. Directorate of Publicity and Public Relation, Central Board of Excise & Customs, C.R. Building, I.P Estate, New Delhi – 110109.
15. Directorate of Central Revenues Control Laboratory (CRCL), Hill Side Road, Pusa Campus, New Delhi - 110012.

16. Judicial Cell, CBEC, 4th Floor, HUDCO Vishala Building, B-Wing, Bhikaji Cama Place, R. K. Puram, New Delhi – 110066.
17. Legal Cell/CX.8A CBEC, 5th Floor, HUDCO Vishala Building, B-Wing, Bhikaji Cama Place, R. K. Puram, New Delhi – 110066.
18. Anti-Smuggling, CBEC, 5th Floor, HUDCO Vishala Building, B-Wing, Bhikaji Cama Place, R. K. Puram, New Delhi – 110 066.
19. Public Accounts Committee, CBEC, 6th Floor, HUDCO Vishala Building, B-Wing, Bhikaji Cama Place, R. K. Puram, New Delhi – 110 066.
20. Vigilance, CBEC, 6th Floor, HUDCO Vishala Building, B-Wing, Bhikaji Cama Place, R. K. Puram, New Delhi – 110 066.
21. Administration, CBEC, Gr. Floor, 4th, 5th & 9th Floor, HUDCO Vishala Bldg., B-Wing, Bhikaji Cama Place, R. K. Puram, New Delhi-110 066.
22. Revision Application, CBEC, 6th Floor, HUDCO Vishala Building, B-Wing, Bhikaji Cama Place, R. K. Puram, New Delhi – 110066.
23. Drawback, CBEC, Jeevan Deep Building, Parliament Street, New Delhi-110 001.
24. Authority for Advance Rulings, Central Excise, Customs and Service Tax, 4th Floor, Samrat Hotel, Chanakya Puri, New Delhi-110021.
25. Customs and Central Excise Settlement Commission (Principal Bench), Room N.345-363, 3rd Floor, Hotel Samrat, Kautilya Marg, Chanakya Puri, New Delhi-110021.
26. Customs, Excise and Service Tax Appellate Tribunal (CESTAT), West Block No.2, R. K. Puram, New Delhi-110066.
27. Office of the Chief Commissioner (AR), Customs, Excise and Service Tax Appellate Tribunal, West Block No.2, Wing-2, R. K. Puram, New Delhi-110066.
28. Chief Commissioner of Customs (Delhi Zone), New Custom House, Near I.G.I. Airport & Cargo Complex, New Delhi-110037.
29. Office of the Commissioner of Customs Inland Container Depot, (ICD), Tughlakabad, New Delhi-110020.
30. Office of the Chief Commissioner of Customs (Preventive), New Custom House, Near I.G.I. Airport & Cargo Complex, New Delhi-110037.
31. Office of Chief Commissioner of Central Excise, (Delhi Zone), C.R. Building, I.P Estate, New Delhi – 110109.
32. Office of Large Tax Payers Unit Delhi, NBCC Plaza, Pushp Vihar, Saket, New Delhi-110017.
33. Office of Commissioner (Delhi), IAEA House Service Tax, 17B, IAEA Bldg., I.P. Estate, M.G. Marg, New Delhi – 110 002.
34. Office of Dy. Commissioner, Service Tax Division, 7th Floor, Block 11, CGO Complex, Lodhi Road, New Delhi-110 003.
35. Office of the Chief Departmental Representative, Customs, Excise and Service Tax, West Block No.2, Wing-2, R. K. Puram, New Delhi-110066.

CC to:-

1. Shri V. K. Gupta, Director (Tech), NIC, Room No.35 A & B, North Block, New Delhi.
2. J. S. (Revenue) for information and necessary action.
3. DG (Systems) - with a request to upload the above instructions on the website of CBEC.

A.K. Qasim

(A.K. Qasim)
Director
Tel No. 011-23093102



D.O. No. 171/2/5/2014-Cab.III

28th July, 2016

Dear Secretary,

As you are aware, the Aadhaar Enabled Biometric Attendance System (AEBAS) has been functional in your Ministry/Organisations under its jurisdiction since December 2014. Requisite IT infrastructure for AEBAS has been provided and attendance reports of employees of your Ministry are available in easy to use formats in the online dashboard at *attendance.gov.in*. MIS reports, including employee wise analysis of attendance, are also available in the online account provided to the designated Nodal Officer of your Ministry.

2. You will appreciate that full advantage of AEBAS can be realized only when it is monitored meaningfully. Towards this end, it is imperative that the database of employees is updated from time to time and reports generated are used for monitoring and ensuring punctuality on a regular basis. Needless to say, the physical security as well as upkeep and maintenance of the biometric devices installed in your offices for AEBAS must also be ensured.

I would therefore urge you to take personal interest in streamlining the functioning and utilization of AEBAS in your Ministry.

With regards,

Dr. Hasmukh Adhia
Secretary,
Department of Revenue
New Delhi

Yours sincerely,

(P.K. Sinha)