



वनजा न. सरना

अध्यक्ष

*Vanaja N. Sarana*

Chairman

D.O. No.916/12/Const/Zonal Members/  
HRD/17

Dated: 17<sup>th</sup> January, 2018

Dear *Chief Commissioners / Directors General,*

All Chief Commissioners/Director Generals were required to identify and undertake at least two projects within their Zones related to Swachhta Action Plan (SAP) communicated vide my D.O. letter No. 296/183/2014-CX-9 dated 01.05.2017. Similarly, Commissioners were also expected to identify projects within their jurisdiction for carrying out similar action. A budget of Rs. 45 crore was specifically allotted for Swachhta. However so far, only Rs. 5.82 crore has been spent out of Rs. 45 crore earmarked for Swachhta, which is a matter of concern given the high priority being accorded to it.

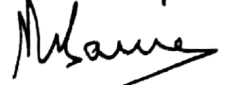
2. DG (HRD) has formed a special task team of officers for monitoring work related to SAP, which has visited many field formations and submitted an on the spot assessment report to the concerned Chief Commissioners. They have made presentations in each of these formations highlighting the important aspects of SAP. DG (HRD) has also shared, amongst all, the best practices being adopted in different Zones. All guidelines as well as important updates concerning Swachhta have been regularly uploaded on both CBEC and DG (HRD) portals. We have also circulated the Swachhta Action Plan for the fortnight ending 31-01-2018. As already highlighted in my earlier D.O. letter, it must be ensured that all toilets are renovated in the office buildings and efforts should be taken to make the buildings clean with weeding out of old records, removing discarded furniture and fittings and installing compactors for storage of records/files and landscaping of the building complex and any other appropriate renovation/repair as found necessary.

3. I, therefore, request you to personally monitor the results achieved in this regard and ensure that significant progress is achieved under SAP. We also propose to award three prizes for the three best Swachhta projects of

CBEC amongst all Zones/Directorates for this financial year. I am sure this will motivate our officers and staff to perform exceedingly well to make the Swachhta Action Plan a huge success.

With warm wishes,

Yours sincerely,



(Vanaja N. Sarna)

To

All Chief Commissioners / Director Generals

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प्रेषक.....

सं. 1168 to 1326

दिनांक 22/01/2018

